

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Bouverie Hall, North St, Pewsey SN9 5EQ  
**Date:** 31 October 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and Cllr Paul Oatway QPM

### **Wiltshire Council Officers**

Ros Griffiths – Community Engagement Manager  
Kevin Fielding - Democratic Services Officer

### **Parish Councils**

Alton Parish Council – Steve Hepworth  
Burbage Parish Council – Glenda Pearce  
Charlton St Peter & Wilsford Parish Council – Neil Golding  
Easton Royal – Margaret Holden  
North Newton Parish Council – Caroline Whistler & Mac McClean  
Pewsey Parish Council – Ann Hogg, Curly Haskell, Alex Carder, Terry Eyles & Peter Deck  
Rushall Parish Council – John Rogers  
Wilcot & Huish (with Oare) Parish Council – Dawn Wilson  
Woodborough Parish Council – John Brewin

### **Partners**

Pewsey Community Area Partnership (PCAP) – Dawn Wilson & Susie Brew  
Wiltshire Police – Sgt Mark Andrews  
Dorset and Wiltshire Fire & Rescue Service – Tom Brolan

**Total in attendance: 60**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's welcome and introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers. The Pewsey Vale Starlight cheer dance team were given a special welcome.</p>
2	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcement was noted:</p> <ul style="list-style-type: none"> <li>• Licensed Trade Event.</li> </ul>
3	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Monday 12 September 2016 were agreed as a correct record and signed by the Chairman.</b></li> </ul> <p><b>It was noted that Caroline Whistler – North Newnton Parish Council was in attendance at the meeting.</b></p>
5	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6	<p><u>Spotlight on youth projects</u></p> <p>The Area Board was given a Halloween themed performance from the Pewsey Vale Starlight cheer dance team. The group had received youth grant funding from the Area Board and were keen to give an active demonstration as a thank you.</p> <p>Update from Local Youth Network and Great Bedwyn Youth Group Ros Griffiths - Pewsey Community Engagement Manager advised that:</p> <p>Minutes of LYN meetings were included in the Agenda pack and it was clear to see that there were many positive leisure activities and projects for young</p>

people to get involved in.

Great Bedwyn youth club has seen a record attendance of young people over recent weeks. Since the summer months they had organised archery sessions, an APP building course, Olympic Sports with Innovate and a pottery session. Coming up later in the year they were planning an Anyone Can Cook project, movie night, bike maintenance event and a Christmas trip

Pewsey Youth group leaders have been busy with street based youth work to promote the club. They have received lots of interest with new ideas and suggestions put forward for future sessions.

The Pewsey dirt jumps are now open, lots of young people had been on their bikes enjoying the track over half term. A lot of work had gone on behind the scenes to get the site ready so thank you to everyone involved.

The half pipe at east Grafton was proving to be really popular and the youth group were planning fundraising activities for new equipment next year

A meeting was being arranged to discuss consultation and procurement for the wheeled sports area which will form part of the new Vale Health and Wellbeing Centre when it opens in 2018.

The LYN has received a presentation from Buzz Action Pewsey- a circus workshop group - that would like to offer targeted activity sessions in and around the Pewsey area. This would include street gymnastics, tumble track, tightrope walking, music workshops and alternative dance. The LYN would like to facilitate workshops in Upavon in the spring 2017.

The Cheer Dance group was growing in popularity. Volunteers are needed to help with the sessions and to organise future performances.

The LYN exists to develop a responsive and locally driven activities offer for young people. It is important that young people get involved. Anyone interested in LYN projects or volunteering should contact Ros Griffiths – Community Engagement Manager.

Youth funding applications:

### **Decision**

**Savernake Forest Scout Group awarded £4,220 to extend the lease on the Scout hut land for another 10 years until 2029 and purchase a metal storage container to free up space within the hut for children's activities.**

	<p>The Chairman thanked the Dawn Wilson and the cheer dance team for their amazing dance routines and Ros Griffiths for her update.</p>
7	<p><u>Everleigh Household Recycling Centre</u></p> <p>Tracy Carter – Associate Director Waste and Environment, Wiltshire Council gave a presentation that outlined the scope of Waste and Household Recycling Centres in Wiltshire, and answered questions that had arisen over the past year re the Everleigh HRC.</p> <p>Points made included:</p> <p>Current status</p> <ul style="list-style-type: none"> <li>• There was no proposal to close any household recycling centre in Wiltshire, including Everleigh.</li> <li>• Savings were being achieved during current year through introduction of van and trailer permits and permits for voluntary, community and social enterprise organisations.</li> <li>• The council continued to review possibility of charging for non-household waste, such as tyres and construction waste.</li> <li>• Wiltshire Council needed to save £45 million over the next four years due to changing demographics, increased demand on key services and significantly reduced government funding.</li> </ul> <p>Update on response to PCAP questions</p> <ul style="list-style-type: none"> <li>• How are costs per tonne established for each site? <ul style="list-style-type: none"> <li>- <i>savings in staffing costs and net material transport costs.</i></li> <li>- <i>assume tonnes of waste would be diverted elsewhere.</i></li> <li>- <i>costs per tonne for Everleigh are high due to low use.</i></li> </ul> </li> <li>• What are the total operating costs including property costs? <ul style="list-style-type: none"> <li>- <i>savings identified are those that would be released.</i></li> <li>- <i>based on site staff costs and net material transport costs.</i></li> </ul> </li> <li>• Why hasn't Wiltshire Council calculated the cost for each HRC based on population served? <ul style="list-style-type: none"> <li>- <i>savings to be achieved would be staff and material transport costs.</i></li> </ul> </li> </ul>

	<p>- costs per tonne reflect the use of the site.  - savings proposal sought to impact lowest number of residents using HRCs.</p> <p>Questions raised from the floor included:</p> <p>That charities shouldn't have to pay Wiltshire Council to use the HRCs  <i>-Wiltshire was happy to work with charities on this matter and try and prevent textiles going into landfill.</i></p> <p>That the new permit rules were bad news for small tradesmen looking dump small quantities of building waste etc. Wiltshire Council should perhaps consider changing for this type of user.  <i>-This type of waste is commercial waste, reputable tradesmen would dispose of this type of waste as part of the job and charge accordingly when quoting for work. HRCs are provided by Wiltshire Council to process household waste and not commercial waste.</i></p> <p>Concerns were raised by the organisers of Pewsey carnival that charges incurred cleaning up after carnival events was now impacting on the level of charity donations the carnival committee were now able to give to local causes.  <i>-Tracy Carter advised that Wiltshire Council was happy to work with the carnival committee to try and resolve this issue.</i></p> <p>The Chairman thanked Tracy Carter for her presentation and attending the Area Board.</p> <p><b>Note: Tracy Carter's power point presentation is attached to these minutes.</b></p>
8	<p><u>Partner Updates</u></p> <p>The following Partner updates were given:</p> <p>Wiltshire Police – Sgt Mark Andrews  The written report was noted.</p> <p>Dorset and Wiltshire Fire &amp; Rescue Service – Tom Brolan</p> <ul style="list-style-type: none"> <li>• Currently working with the Ambulance Service, with Fire &amp; Rescue staff taking on first responder roles.</li> <li>• Currently running “Safe Drive” roadshows for local schools – a hard hitting speed, drink and drugs related presentation.</li> <li>• Would be holding a recruitment evening at Pewsey Fire Station on</li> </ul>

Monday 14 November.

Health Watch Wiltshire  
The written report was noted.

Wiltshire Clinical Commissioning Group  
The written report was noted.

Partnership for Older People in the Pewsey Area (POPP)  
The written report was noted. The Community Engagement Manager advised that Rodney Searles had unfortunately had to step down from the role of Pewsey Older Peoples Champion. Nominations for this post were now sought.

Pewsey Community Area Partnership (PCAP) – Dawn Wilson

- That the BMX track was finally completed, thanks to all concerned.
- That the Pewsey Memory Café continues to grow.
- Spice Time Credits – looking to form a local time credits process for local young people.
- Pewsey Vale Tourism – continuing to do lots of good work.

Burbage Parish Council  
The written report was noted.

Pewsey Parish Council – Terry Eyles

- Could parishes have more information on the new Parish Steward scheme – It was agreed that the Community Engagement Manager would get the relevant information distributed to the parishes.

North Newton Parish Council  
The written report was noted.

Rushall Parish Council  
The written report was noted.

	<p>Woodborough Parish Council The written report was noted.</p> <p>Army Rebasing The written report was noted.</p> <p>The Chairman thanked everybody for their updates.</p>
9	<p><u>Community Area Grants</u></p> <p>The Councillors were asked to consider one application seeking 20016/17 Community Area Grant Funding:</p> <p><b>Decision</b> <b>Pewsey PCC awarded £1,558.50 for chairs for Pewsey events.</b></p> <p><b>Reason</b> <b><i>This application meets the grants criteria and has been classified as a capital project.</i></b></p>
10	<p><u>Update on The Vale Health and Wellbeing Centre</u></p> <p>The Community Engagement Manager advised that the process continues to remain on track, with six companies invited to tender. The contractor will be appointed in March 2017 and on-site in April 2017.</p> <p>The Chairman thanked Ros Griffiths.</p>
11	<p><u>Community Transport Group - update</u></p> <p>The Chairman outlined the Pewsey CATG notes dated 12 October 2016.</p> <p><b>Decision</b> <b>Issue 3354 - Easton Royal The Street. 20mph speed limit.</b> <b>All work complete. Final contribution agreed at £200 - Issue to be closed</b></p> <p><b>Decision</b> <b>Issue 2874 - Great Bedwyn Bridges - High Friction Surfacing re-laid. All work has now been</b> <b>Completed. Issue to be closed</b></p> <p><b>Decision</b> <b>Issue 4684 - Great Bedwyn – request for Children warning signs at Brook Street</b> <b>Highways do not support the request for additional warning signs within the</b> <b>20mph limit. Following some discussion it was agreed that this Issue should be</b></p>

	<p>closed and a new Issue raised by the parish council detailing precisely what is required, that is 'lets all start again.' Issue to be closed</p> <p><b>Decision</b>  Issue 4697 - Burbage – request for Speed Reduction Measures and overtaking ban at entrance Goldenlands Farm.  Highways report that the bank to the south of the access road is in private ownership. To the right of the access the highway extends beyond the carriageway to the hedgeline. Overtaking along the route is covered by a double white line system.  Update from Highways. A site visit confirms that vision at exit not good but land owner can improve by cutting vegetation and lowering the bank. Issue to be closed.</p> <p><b>Decision</b>  Issue 4725 - Great Bedwyn – condition of verges on Crofton Road.  Maintenance matter – not for CATG. Issue to be closed.</p> <p><b>Decision</b>  Issue 4885 - Rushall – request for speed reduction gates.  Issue to be added to the Priority List. Highways to price for next meeting. Parish Council confirm that they will contribute.  That this issue is be added to the Priority Schemes list. Highways to action.</p> <p><b>Decision</b>  That the Area Board notes the report.</p> <p><b>Date of Next Meeting: 25 January 2017- Pewsey Parish Council Office – 2pm.</b></p>
12	<p><u>Any Other Business</u></p> <p>There was none.</p>
13	<p><u>Close</u></p> <p>The next meeting of the Pewsey Area Board is scheduled for Monday 9 January 2017, 7pm at Burbage Village Hall.</p> <p>The Chairman thanked everyone for attending.</p>
<p><u>Tracy Carter - power point</u></p>	





# HRC presentation to Pewsey AB

31 October 2016

Tracy Carter

Associate Director – Waste and Environment

# Contents

- Current status
- Response to Pewsey Community Area Partnership questions
- Council's statutory duty
- Comparison with other councils
- Flytipping

## Current Status

- There is no proposal to close any household recycling centre in Wiltshire, including Everleigh
- Savings are being achieved during current year through introduction of van and trailer permits and permits for voluntary, community and social enterprise organisations
- The council continues to review possibility of charging for non-household waste, such as tyres and construction waste
- Wiltshire Council needs to save £45 million over the next 4 years due to changing demographics, increased demand on key services and significantly reduced government funding

## Update on Response to PCAP questions

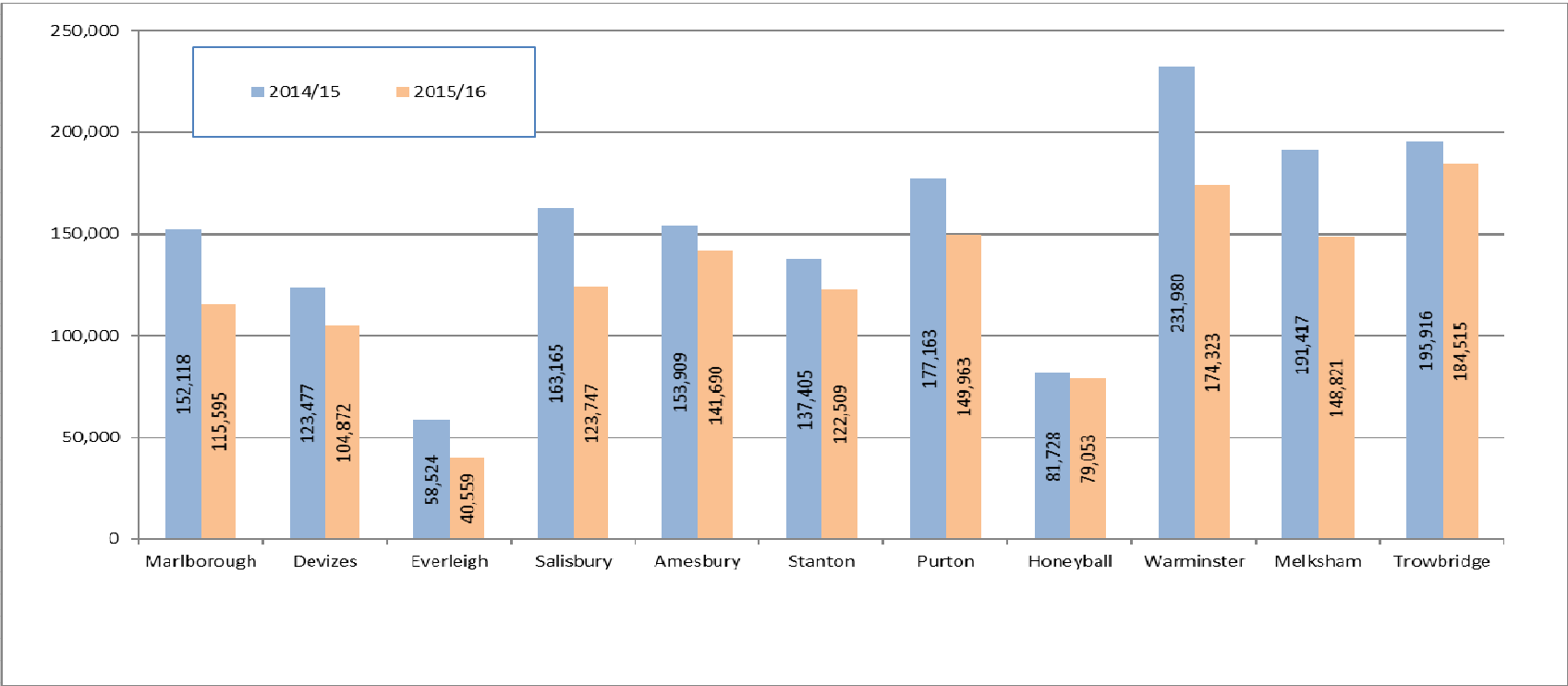
- How are costs per tonne established for each site?
  - savings in staffing costs and net material transport costs
  - assume tonnes of waste would be diverted elsewhere
  - costs per tonne for Everleigh are high due to low use
- What are the total operating costs including property costs?
  - savings identified are those that would be released
  - based on site staff costs and net material transport costs

# Update on Response to PCAP questions

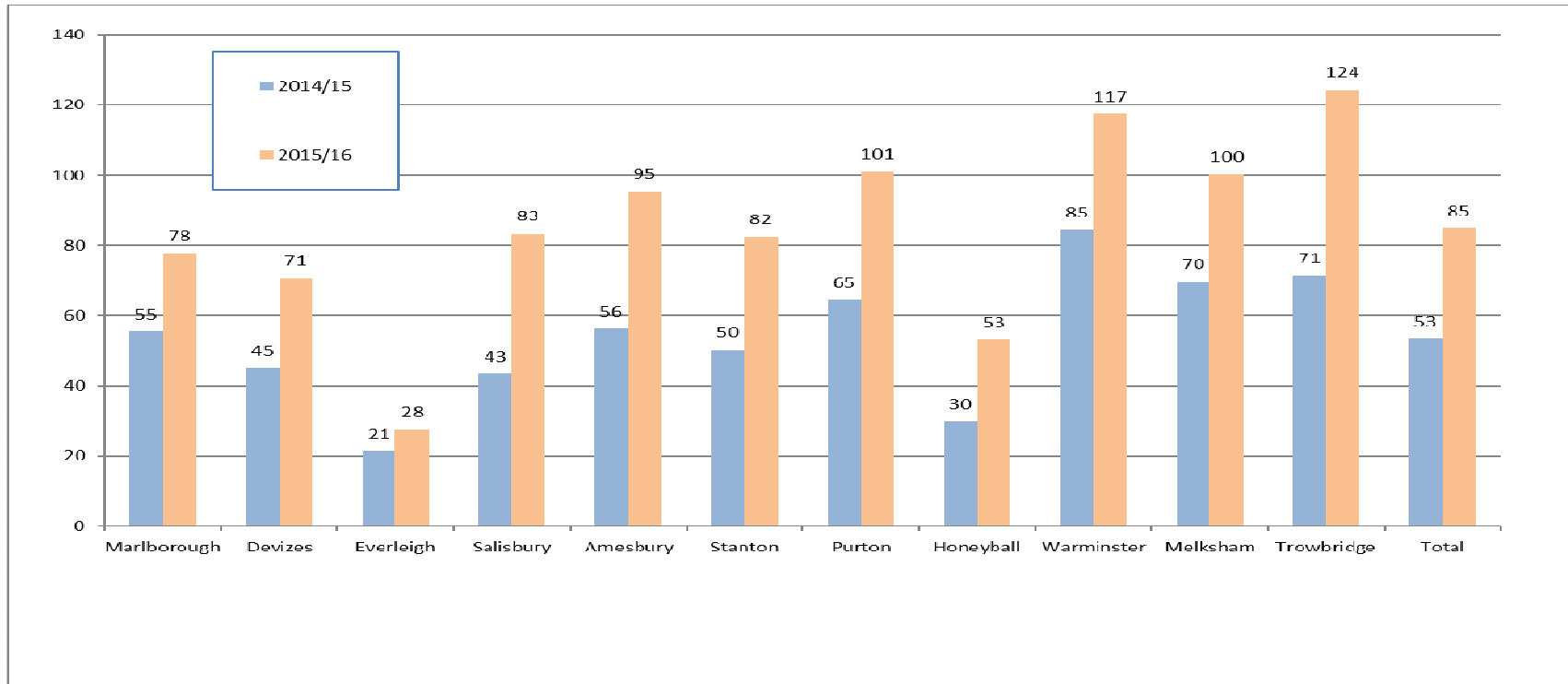
- Why hasn't Wiltshire Council calculated the cost for each HRC based on population served?
  - savings to be achieved would be staff and material transport costs
  - costs per tonne reflect the use of the site
  - savings proposal sought to impact lowest number of residents using HRCs

# Total HRC visits by site – 13 July 2015 to 19 June 2016 vs equivalent period 2014/15

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## HRC visits per hour by site – 13 July 2015 to 19 June 2016 vs equivalent period 2014/15



## Relative performance of HRCs

HRC PERFORMANCE 2015/16 (Full Year)			
HRC	Total waste (t)	Total Recycled (t)	Recycling rate
Trowbridge	9,114	7,415	81 %
Salisbury	8,704	6,602	76 %
Stanton	8,005	6,332	79 %
Warminster	7,275	5,901	81 %
Melksham	6,934	5,663	82 %
Purton	6,108	4,881	80 %
Amesbury	5,582	4,154	74 %
Devizes	5,197	4,076	78 %
Lower Compton, Calne	4,812	3,688	77 %
Marlborough	3,713	3,058	82 %
Everleigh	2,524	1,849	73 %
<b>TOTAL</b>	<b>67,968</b>	<b>53,619</b>	<b>79 %</b>

*NACAS recommends no site exceeds a maximum throughput of 17,250 tonnes per annum*



# Update on Response to PCAP questions

- Why hasn't Wiltshire Council taken account of army rebasing and the additional demand this would generate for Everleigh HRC?
  - This has been assessed: see following slides

## MOD re-basing

Location	Single Family Accommodation units
Larkhill	444
Bulford	191
Tidworth	100
Perham Down (Ludgershall)	246
Upavon	0
<b>TOTAL</b>	<b>981</b>

N.B. MOD have confirmed they will deal with waste from Single Living Accommodation under their Aspire Defence service contract.

## MOD re-basing (cont)

- 321 kgs per household through HRCs (15/16 data)
- Potential for an additional 315 tonnes from re-basing
- Additional tonnes of waste likely to be spread across four sites.
- Minor impacts on Amesbury, Devizes, Everleigh and Marlborough when assessed against their annual tonnage.

# Update on Response to PCAP questions

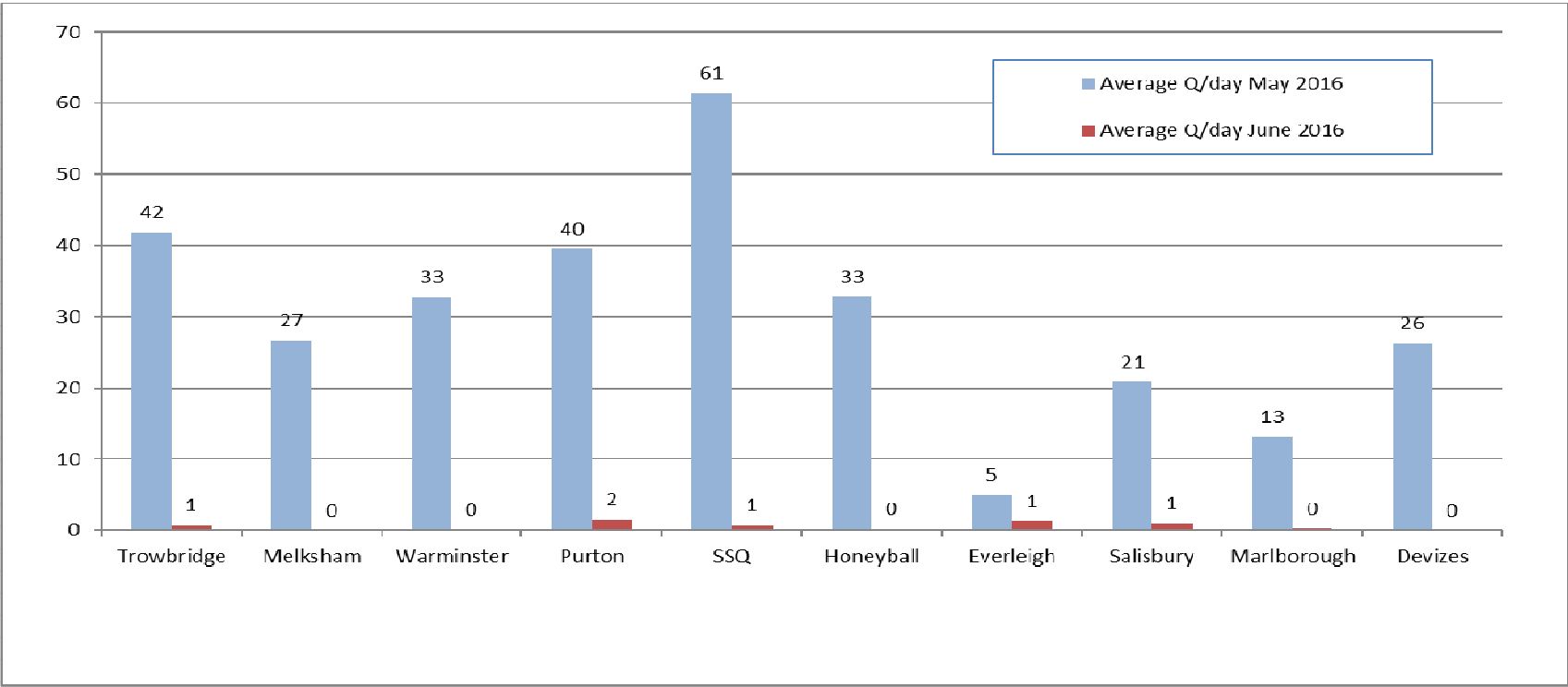
- Why have Wiltshire Council used different data to consider the change in number of visits to the HRCs?
  - having introduced a service change the initial data may not be typical of the longer term trend
  - we have continued to monitor the number of visits to the HRCs and report on the largest data set available
  - this evens out any anomalies or unusual numbers of visits caused by, for example, public holidays

## Update on Response to PCAP questions

- Why was the opening time at Everleigh HRC kept at 10:00?
  - The number of vehicles queueing at Everleigh at 10:00 was significantly lower than at other sites
  - There was no justification for opening Everleigh at an earlier time

# Average number of cars queueing at opening time per day, May 2016 vs June 2016

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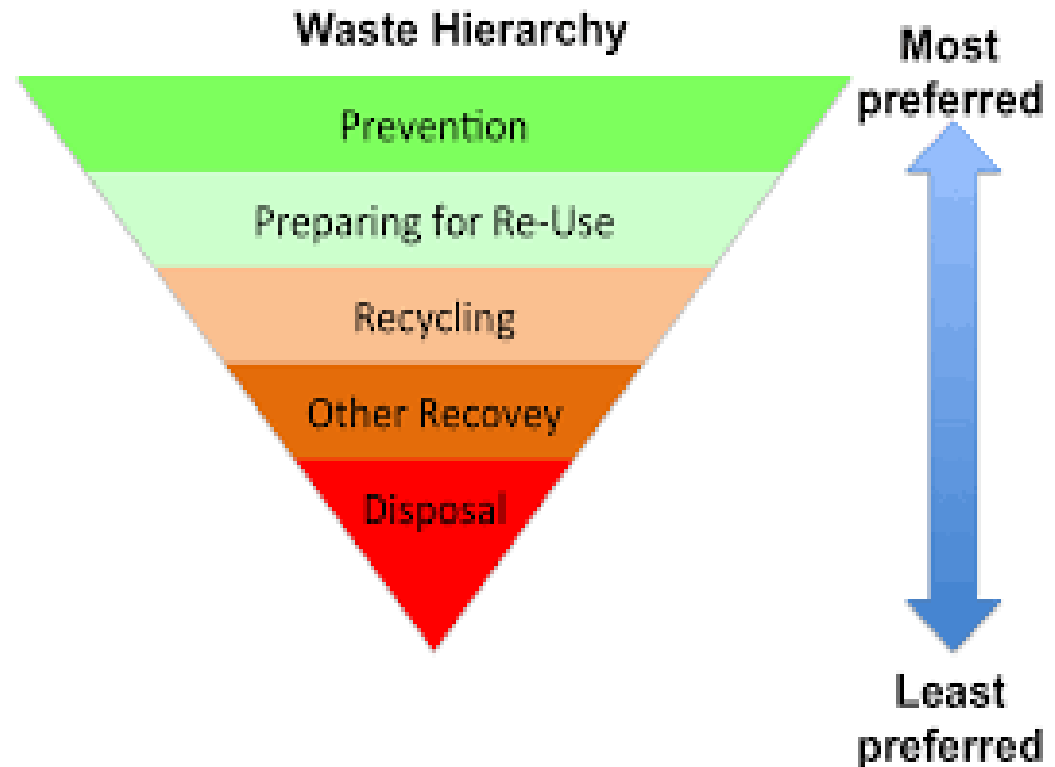


## Council's statutory duty

- What is the council's strategy?
- How does the van and trailer permit scheme encourage more recycling?
- How does the permit scheme for the voluntary, community and social enterprise organisations encourage recycling?
- How does this policy protect vulnerable residents?

# Waste strategy

- Wiltshire's waste strategy is underpinned by the Waste Hierarchy
- Focus on prevention, rather than facilitating more disposal
- Whilst recycling remains important, the hierarchy and cost of managing waste means prevention is preferable option







## Waste strategy continued

- Existing waste management strategy adopted in 2006
- Strategy updated in 2012 and 2016
- Many objectives achieved – especially diversion from landfill
- New administration in 2017
- Consultation on new strategy to include area boards
- Focus on reduce, reuse and recycle

## Statutory duty

- Section 51 Environment Protection Act 1990
- Waste Disposal Authority must provide places where persons **resident in its area** may deposit their **household waste**, free of charge.
- each place to be situated either within the area of the authority or so as to be **reasonably accessible to persons resident in its area**

## Statutory duty (cont...)

- Councils may not charge residents to dispose of their **household waste** at HRCs
- Councils may charge to accept non-household waste (i.e. DIY waste, soil and rubble, tyres, asbestos, plasterboard)
- Councils may charge others (i.e. non-residents and organisations) to receive their waste

## Van and Trailer Permits

- Permits are free of charge for up to 12 visits per year
- Almost 4,000 permits have been issued
- Access should be easier for residents with cars
- Reducing illegal tipping of commercial waste should increase recycling rate
- Council avoids costs of managing illegally tipped commercial waste

## VCSE Permits

- Historically a subsidy in kind for voluntary, community and social enterprise organisations
- This is household waste delivered by non-residents for which the council may charge
- Proposals were subject to 12 week consultation and organisations given 12 weeks' notice of changes
- Should improve access for residents
- Council avoids costs of managing these wastes
- VCSE organisations have been offered individual advice on managing waste, reducing costs and generating further income

## Vulnerable residents

- Van and trailer permit scheme should reduce costs of managing illegally tipped commercial waste
- Blue badge holders using vans modified for disabled or mobility use do not require a permit.
- VCSE permits provide one way for these organisations to dispose of waste without council subsidy
- Both measures contribute to challenging savings targets, protecting budgets for services for vulnerable residents

## Comparison with other councils

### National guidance

- Majority of residents within
  - 20 minutes drive of an HRC in urban areas
  - 30 minutes drive of an HRC in rural areas
- Over 98% of Wiltshire residents meet these standards
- Provide at least one site per 143,750 residents
  - Wiltshire Council provides one per 20,000 households
- Maximum throughput 17,250 tonnes per annum
  - Maximum of 9,114 tonnes at Trowbridge 2015-16

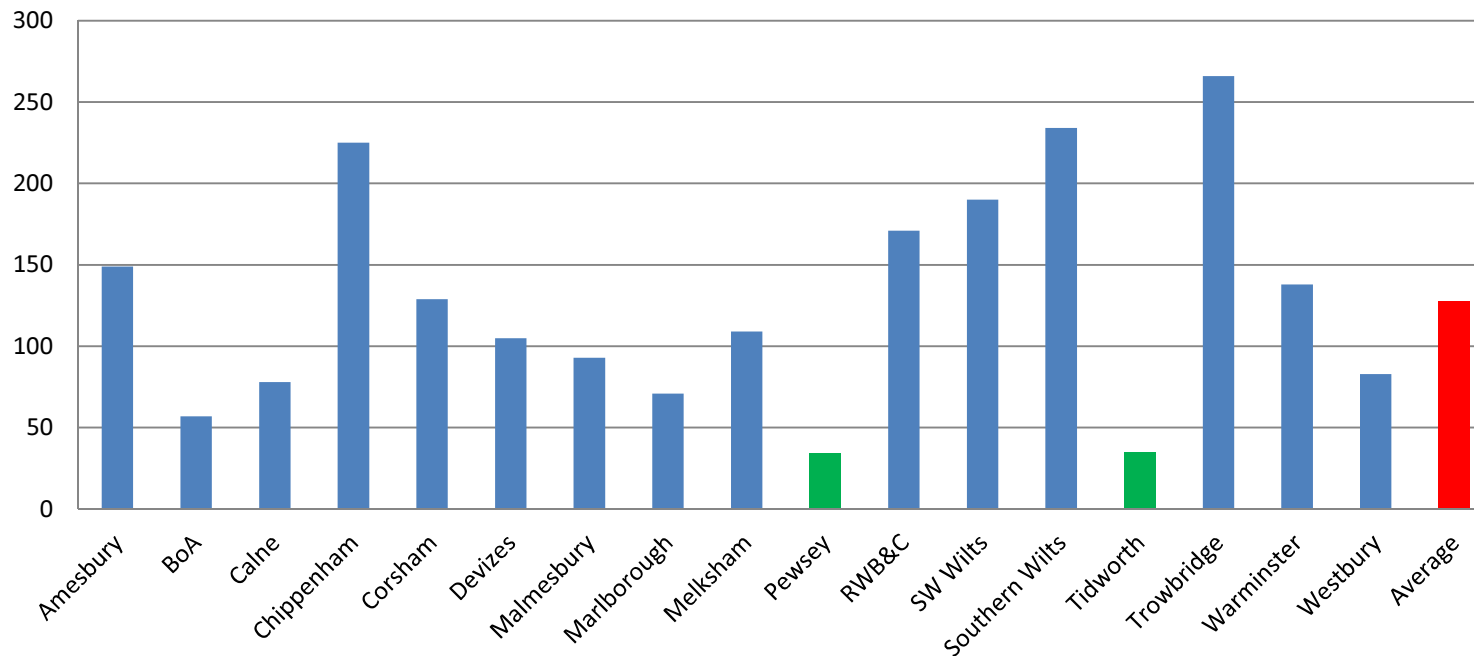
## Comparison with other councils Number of households per HRC

	Authority	H'hlds	No. Of sites	Ratio (sites : h'hld)
1	Somerset	245,780	16*	1 : 15,361
2	Dorset	198,060	11	1 : 18,005
<b>3</b>	<b>Wiltshire</b>	<b>211,665</b>	<b>11</b>	<b>1 : 19,242</b>
4	Devon	357,370	18	1 : 19,854
5	Cornwall	265,570	13	1 : 20,428
6	Hampshire	573,580	24	1 : 23,899
7	Bath & North East Somerset	77,490	3	1 : 25,830
8	South Gloucestershire	112,830	3	1 : 37,610
9	Oxfordshire CC	274,670	7	1 : 39,239
10	Borough of Poole	67,500	1	1 : 67,500
11	Swindon Borough	93,210	1	1 : 93,210
12	Bristol City	192,350	2	1 : 96,175



# Flytipping incidents – Wiltshire 15/16

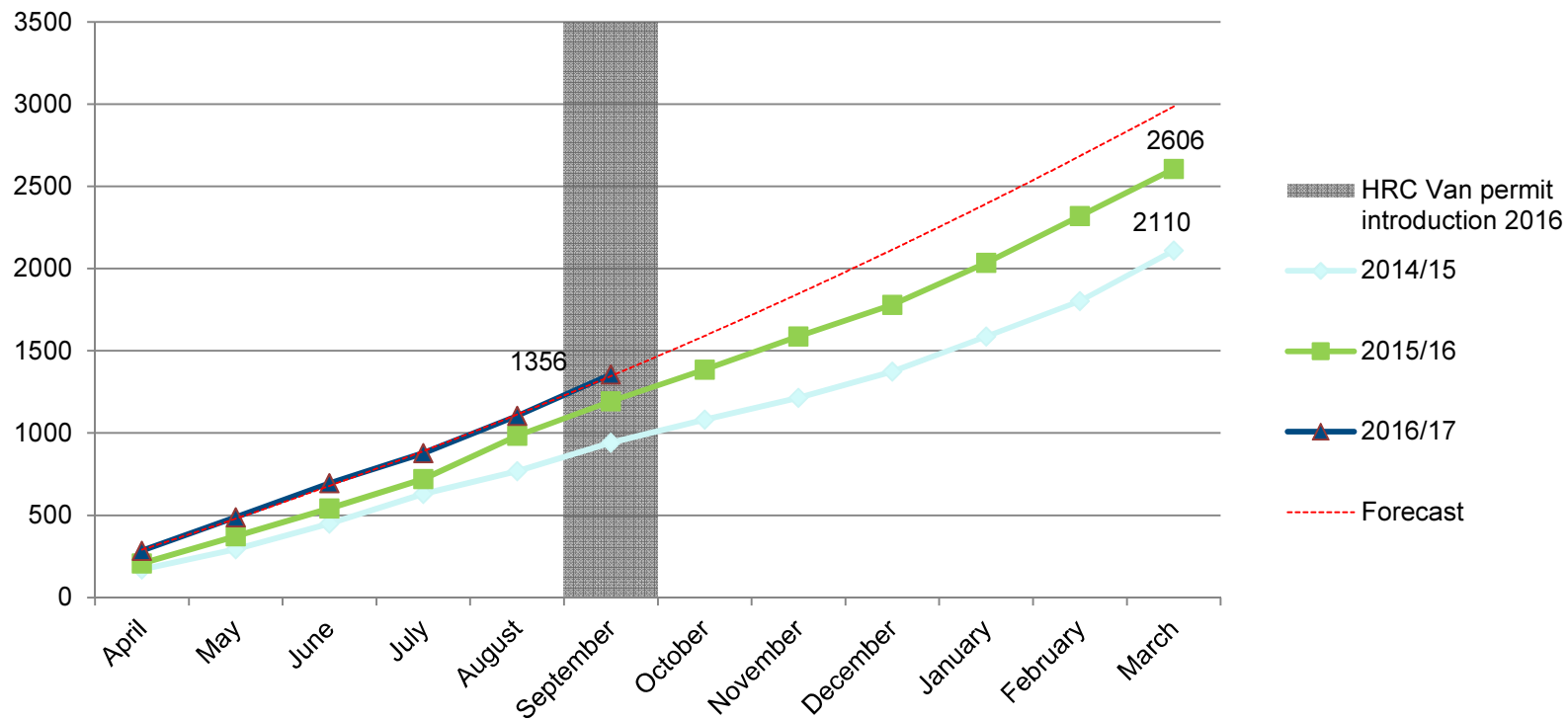
No. of incidents on public land per Community Area



# Flytipping

- Majority of flytipping is of a scale and nature that suggests it is from commercial sources (commercial waste is not accepted at HRCs).
- National increase in reports of flytipping – 27% in 2015-16.
- Wiltshire has seen an increase, but not as high as the national rate.
- Flytipping is illegal, and majority of householders are law abiding.

# Cumulative monthly flytipping incidents



## How to combat flytipping

- Report incidents using My Wiltshire App
- Record any details of vehicles seen flytipping to assist with investigation
- Council will respond to reports and investigate
- Where there is a sufficient number of repeat incidents use of CCTV cameras to obtain evidence
- Council may issue warning notices, fixed penalty notices or prosecute as appropriate, subject to evidence
- Householders responsibility to check waste is passed to a licensed waste carrier – check EA website



Any Questions?

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